

**COSEBOC Sponsorship Contribution Form**

ATTN: Dr. Sandra G. Spooner, COSEBOC Director of Operations, [sspooner@coseboc.org](mailto:sspooner@coseboc.org) or (857) 930-4413

(Sponsor names will be made public unless otherwise indicated.)

Company/Organization Name: \_\_\_\_\_

Contact Person: Last Name \_\_\_\_\_ First Name: \_\_\_\_\_

Company/Organization Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Phone Number: (\_\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

\_\_\_\_\_ We prefer that this contribution and/or company name be kept confidential. Thanks!

**SPONSORSHIP COMMITMENT INFORMATION**

**A ONE-TIME SPONSORSHIP IN THE AMOUNT OF:**

(circle one) \$5,000 \$10,000 \$25,000 \$50,000 In-kind Value: \$ \_\_\_\_\_

***For the greatest benefit to COSEBOC,  
please make your sponsorship payment by March 31.***

**PROGRAM AD-ONLY SPONSOR:** (check one) \_\_\_ 1/4-page \$250 \_\_\_ 1/2-page \$500 \_\_\_ Full-page \$1,000

**METHOD OF PAYMENT**

\_\_\_\_\_ **Check enclosed.** (Please make checks payable to "COSEBOC".)

\_\_\_\_\_ **Bill us by credit card.** (circle one): Visa MasterCard American Express Discover

Account Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

**\*To receive an invoice, or for Securities & Stocks, contact Terri Brown at [tbrown@coseboc.org](mailto:tbrown@coseboc.org)**

**NOTES**

- Please see page 2 for a checklist of important dates and required items for Gathering sponsors.
- COSEBOC contributions are deemed charitable under IRS Section 501(c)(3), Fed. Tax ID 26-2729057.
- Payments must be received by December 31 to be eligible for a 2017 tax deduction.
- There is no minimum contribution amount. Thank you for your generosity!
- For more information, please visit [www.coseboc.org](http://www.coseboc.org) or e-mail us at [sponsors@coseboc.org](mailto:sponsors@coseboc.org).

## SPONSOR/CONTRIBUTOR PARTICIPATION CHECKLIST

*Please e-mail the requested info below to [sponsors@coseboc.org](mailto:sponsors@coseboc.org).*

1. **Social Media Handles** – Social media is one of our most effective forums for promoting the Annual Gathering. Please provide us with your company or organization’s social media handles as soon as possible so we may include you in our online promotions. COSEBOC is especially active on Twitter and Facebook.
2. **Logo** – Please send a high-resolution file (300 dpi or larger) of your company or organization logo by March 27.
3. **Program Book Ad** – Please submit a PDF file of your ad for the 2017 Gathering program book by March 20. This ad will be seen by all of our conference participants, sponsors, and attendees\* – be sure to provide a high quality image for optimal copying results.

### Dimensions

Full-page: 8” x 10.75”      Half-page: 4” x 10.75”      Quarter-page: 4” x 5.375”  
(1/4” bleed on standard page)

*\*Program Book Ad-Only Sponsors* – Please be sure to indicate a page size for your ad on page 1 and follow the guidelines for submission above.

4. **Attendee Info** – Based on your sponsorship agreement, please provide the full names and contact info (work mailing address, phone number, and e-mail address) for all of your company or organization’s attendees by March 24.
5. **Conference Bag Items** – We anticipate 800 attendees at this year’s Gathering of Leaders. Please provide us with a list of the items you will be shipping, along with the number of boxes. We will provide you with a shipping address once we have received your information.

***Would you or your employees like to contribute additional resources & ideas to COSEBOC?  
E-mail us: [sponsors@coseboc.org](mailto:sponsors@coseboc.org).***